



2019

**Designer of Record Release:**

I attest that I am the designer of record for this project who designed and supervised the installation of this project, which was **completed between January 1<sup>st</sup>, 2019 and December 31<sup>st</sup>, 2019**. I have read and fully understand the rules and requirements for this competition and affirm that the design entered meets these requirements. I have reviewed and understand the awards and publicity practices for this competition, and agree to participate according to those practices. I understand that the NKBA Ottawa Chapter will retain non-exclusive rights to all submitted project materials for future promotional, public relations and educational purposes. I am aware that any false or misleading information in this entry will disqualify me from this and all future design competitions. I affirm that all information provided on this form is true and correct and that I will indemnify and hold harmless the NKBA Ottawa Chapter from any damages resulting from any inaccurate information I have provided.

\*\* None of the Clients personal information (name, specific address) will be used for any publishing or promotional purposes. \*\*

**Designer Name (please print):** \_\_\_\_\_

**Co-Submission Partner(s) Name (please print):** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Designer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Submission Partner(s) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



2019

**Client & Property Release:**

I attest that I was the client of (Designer: \_\_\_\_\_) who designed and supervised the installation of this project, which was **completed between January 1<sup>st</sup>, 2019 and December 31<sup>st</sup>, 2019.** Should the design be selected, I agree to allow all photography of this project to be used in all related publications. I understand that the NKBA Ottawa Chapter will retain non-exclusive rights to all submitted project materials for future promotional, public relations and educational purposes.

**\*\* None of my (the Client) personal information (name, specific address) will be used for any publishing or promotional purposes. \*\***

**Project Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Client Name(s):** \_\_\_\_\_

**Client Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_



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**Photography Release:**

The owner of the photographs must complete and sign the NKBA Photography Release Form below:

**NKBA Ottawa Chapter – Photography Release Form:**

**Company/Designer:** \_\_\_\_\_

**Designer of Record:** \_\_\_\_\_

**Photographer's Name:** \_\_\_\_\_

**Photographer's Phone #:** \_\_\_\_\_

**Photographer's E-mail:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Photographer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

I warrant that the photography is original and my own creation and does not violate any third-party agreements. I release and agree to hold harmless and indemnify NKBA Ottawa, its licensees and assigns from all claims, demands, causes of action, damages, liabilities of any kind and reasonable attorney's fees which may arise out of or in connection with the use of the photography referenced above. I am a legally competent adult and have the right to contract in my own name. This release shall be binding on my legal representatives, heirs and assigns. This agreement sets forth our understanding and may not be modified except in writing. I agree that my relationship to the NKBA Ottawa is that of an independent contractor and that this agreement does not create an employer-employee relationship. The NKBA will request high resolution digital files of the original art for projects, if necessary, to ensure the highest quality images when reproduced.

**\*\* None of the Clients personal information (name, specific address, billing information) will be used for any publishing or promotional purposes. \*\***



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### Business Owner Release Form

Please print this form and get the Business Owner's signature. Once signed, please scan this form and submit with your entry.

I attest that the entrant was/is employed by me as the Designer of Record for this project, and that I have approved this submittal for the 2019 Design Excellence Awards. Should the design be selected as a 2019 winner, I agree to allow professional photography of this project to be used in all related publications. I understand that the NKBA Ottawa Chapter will retain non-exclusive rights to all photography for future promotional, public relations, and educational purposes.

Business Owner Name (please print): \_\_\_\_\_

Company: \_\_\_\_\_

Business Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_